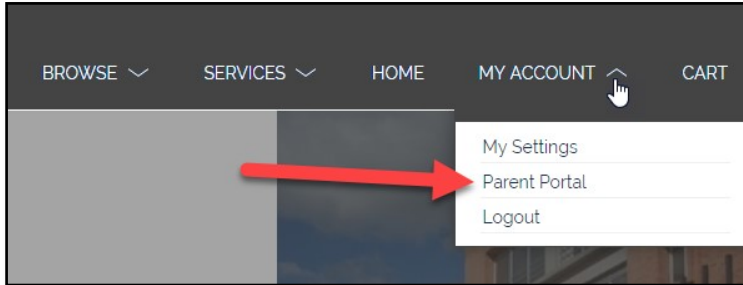


Scholar Zone

How to Pick Days of Care in Parent Portal

Select the days of care your student is expected to attend by visiting: <https://novaclassical.RevTrak.net>

Login to Existing RevTrak Account



- ◆ **Login** using your Email Address and Password
- ◆ Select **My Account*** from the top navigation bar.
- ◆ Select the **Parent Portal**.

***NOTE:** When using a mobile device, select the  icon to access the **Parent Portal** link in the drop-down.

Select Calendar Icon



Select Days of Future Attendance

- ◆ A calendar will appear where you can select the checkbox next to the each days your student is expected to attend in the future. (All selections are saved in real-time)
- ◆ Once you have selected all necessary days, close out of the window.

Mon	Tue	Wed	Thu	Fri
Check All / Uncheck All	Check All / Uncheck All	Check All / Uncheck All	Check All / Uncheck All	Check All / Uncheck All
Mar 13	Mar 14	Mar 15	Mar 16	Mar 17
<input type="checkbox"/> AM	<input checked="" type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM