

- Post Secondary Enrollment Options (PSEO) in Minnesota:

- Nova Classical Academy



# Agenda

- **Provide an overview of PSEO**
- **Informing students and families about PSEO opportunities**
- **Clarify statutory and program changes**
- **Checklist for PSEO students**

# Topics and Coverage

## Focus:

- PSEO – what it is and what it is not
- Eligibility for students
- Admission and the postsecondary institution (PSI)
- The application process – choosing to participate
- Courses, funding, tuition and fees
- Transportation – student access to transportation

# PSEO Statute

## PSEO Statute- M.S. 124D.09, Subd. 6. Counseling

- *The school or school district must provide counseling services to pupils and their parents or guardian before the pupils enroll in courses under this section to ensure that the pupils and their parents or guardian are fully aware of the risks and possible consequences of enrolling in postsecondary courses.*
- *The school or school district must provide information on the program including who may enroll, what institutions and courses are eligible for participation, the decision-making process for granting academic credits, financial arrangements for tuition, books and materials, eligibility criteria for transportation aid, available support services, the need to arrange an appropriate schedule, consequences of failing or not completing a course in which the pupil enrolls, the effect of enrolling in this program on the pupil's ability to complete the required high school graduation requirements, and the academic and social responsibilities that must be assumed by the pupils and their parents or guardian.*
- *The person providing counseling shall encourage pupils and their parents or guardian to also use available counseling services at the postsecondary institutions before the quarter or semester of enrollment to ensure that anticipated plans are appropriate.*
- *Prior to enrolling in a course, the pupil and the pupil's parents or guardian must sign a form that must be provided by the school or school district and may be obtained from a postsecondary institution stating that they have received the information specified in this subdivision and that they understand the responsibilities that must be assumed in enrolling in this program. The department must, upon request, provide technical assistance to a school or school district in developing appropriate forms and counseling guidelines.*

# Post Secondary Enrollment Options (PSEO) ...What is it?

Post-Secondary Enrollment Options (PSEO) allows an **eligible** high school student to take college or university courses while he or she is in high school.

- PSEO models include: students taking college or university courses taught by college or university professors on campus, online, or at their home high schools through contractual agreements with school districts.
- PSEO programs are regulated under M.S. 124D.09 and M.S. 124D.091
  - PSEO,
  - Concurrent Enrollment and
  - Courses According to Agreements
- Admission requirements to enroll in PSEO courses are set by the PSI and vary by PSI.

# Post Secondary Enrollment Options (PSEO) Programs

- **PSEO - Postsecondary Enrollment Options**

A program that allows high school students to earn college credit while still in high school through enrollment of college-level courses.

- With traditional PSEO, these courses are generally offered *on the campus of the postsecondary institution*.

- **Concurrent Enrollment**

A program that provides high school students the opportunity to take college-credit bearing courses taught by college-approved high school teachers, generally on the high school campus. The term “dual/concurrent enrollment” is also used to describe students who are enrolled part time in a traditional school and taking classes after school or in the evening from a state-approved alternative program.

- **Courses According to Agreements**

A course offered at a high school, or another designated location, as specified in an agreement between a public school board and the governing body of an eligible postsecondary institution under Minnesota Statutes, section 124D.09, Subdivision 10.

# Student Eligibility for PSEO

## Who May Participate

- Minnesota resident students (living with their parents/guardians who also reside in Minnesota).
- Students do not need to participate from their resident district. Minnesota students who have open enrolled from the MN school district where they reside into another MN school district are eligible to participate in PSEO from the district into which they have open enrolled.
- Any public, nonpublic, home school or American Indian-controlled tribal contract or grant student classified as an 11th or 12th grader and accepted by a postsecondary institution may enroll as either a full or part-time student in a postsecondary institution.

# Student Eligibility for PSEO

## Who May Participate - continued

- 10<sup>th</sup> grade students may initially enroll in one Career and Technical Education (CTE) course through PSEO. If the student earns a “C” or higher grade in this first course, she/he is eligible to take additional CTE or additional courses while in 10th grade. In order to be eligible, a 10<sup>th</sup> grade student must have met the proficiency level of “meets or exceeds” on the 8th-grade MCA reading test. If the student did not take the MCA, another reading assessment accepted by the enrolling postsecondary institution can be substituted.



# Students Not Eligible for PSEO

- Minnesota resident students attending a South Dakota district under the Minnesota- South Dakota Tuition Reciprocity Agreement
- Students in cultural foreign exchange programs and students from another country attending a Minnesota school under other Visas such as F1 or Visitors Visa.
- Minnesota students enrolling in an out-of-state district for which parents/guardians pay the tuition.
- Parent and child living abroad with a residence in Minnesota are not eligible for PSEO.

# Postsecondary Institutions - PSI

A list of PSEO Participating Institutions approved to offer PSEO can be found on MDE's website at the following link:

<http://education.state.mn.us/MDE/fam/dual/pseo/040787>

NOTE: This list is updated annually and provides direct links to each institution's PSEO information, if available.

The PSIs decide admissions criteria and what courses they will make available for students within their PSEO programs.

# Student Eligibility and the College

**To access PSEO, a student must first give up ONE class at the high school during the school day.**

- Students can then participate in PSEO “part-time” or “full-time.”

**Example:** If a student is taking a full course load that includes a study hall, he or she typically would give up the study hall to participate in PSEO. The student can access PSEO classes during the day or evening (or both).

**Note:** The study hall time does not generate PSEO high school hours on MARSS.

- The postsecondary institutions determine admission standards for students to participate in specific PSEO programs and courses.
- The PSI sets the number of classes a student can and cannot take at the college.

# PSEO Participation Limits

- A student who first enrolls in PSEO (through a concurrent enrollment course) in grade 9 may participate for four academic years. If first enrollment is in grade 10, he/she may participate for three academic years; for first enrollment in grade 11, two academic years; and for first enrollment in grade 12, one academic year.
- If a student first enrolls in a postsecondary course for secondary credit during the school year, the time of participation shall be reduced proportionately.
- Example: If a student takes PSEO courses for only one semester during their 11th grade year, he/she has used up one academic year of eligibility. The student has one year of eligibility left as a 12th grade student.

# PSEO Participation Limits

- Limits on participation apply to all programs available under the PSEO law. If a student participates in dual credit courses via courses according to agreements or a concurrent enrollment course at any time during a school year, the student has used up one academic year of eligibility.
- Students must meet the PSEO eligibility requirements and abide by participation limits. However, if a school district determines a pupil is not on track to graduate, she/he may still continue to participate in PSEO.

# Funding, Tuition, and Fees

- Required course items are paid for on behalf of the student.
- Tuition, fees, and required textbooks are provided to the student at no cost. (They must be returned!)
- Consumable supplies specifically required for a class are also covered. (They must be returned!)
- PSEO does not cover general school expenses such as notebooks, pens, pencils, test-out fees, or non-consumable supplies.
- On-campus housing is not covered by the PSEO program.

# Funding – Textbooks and Equipment

- All textbooks and equipment provided to the student and paid for through the PSEO program is the property of the postsecondary institution.
- Each student is required to return all textbooks and equipment after the course has ended.
- The postsecondary institution may charge a late fee for late or unreturned textbooks and equipment.

# Transportation Reimbursement

- Funds are available to help pay transportation expenses for qualifying PSEO students whose families are at or below the poverty level, as determined by the federal government, to participate in PSEO courses on college campuses
- Access the Postsecondary Enrollment Options Mileage Reimbursement Program Instructions at:  
[http://education.state.mn.us/mdeprod/idcplg?IdcService=GET\\_FILE&dDocName=005666&RevisionSelectionMethod=latestReleased&Renderition=primary](http://education.state.mn.us/mdeprod/idcplg?IdcService=GET_FILE&dDocName=005666&RevisionSelectionMethod=latestReleased&Renderition=primary)
- If you have any questions regarding the mileage reimbursement for low-income students' participation in the PSEO program, contact Julie Belisle at 651-582-8265.



# Eligible Courses, Grading, and Credits

- The high school determines the amount of credit to be awarded. However, no more than 7 quarter credits or 4 semester credits can be required to equal one year of high school credit in each subject.

PSEO Credit Hours	Nova Classical Academy Credits
4.0 Credit Hours	1.0 Credits
3.0 Credit Hours	.75 Credits
2.0 Credit Hours	.50 Credits
1.0 Credit Hour	.25 Credits

- The number of courses/credits a student may take are determined by the postsecondary institution.
- Credits received at a postsecondary institution are on the student's record and count as courses completed at that institution.
- Transferring credits to another institution is dependent upon the transfer rules of that institution.

# PSEO Courses That Definitely Cover NCA Graduation Requirements

- English: Introduction to Literature, American Literature, British Literature, and World Literature...Other courses may require approval from administration/the appropriate department.
- Rhetoric: Composition I, Public Speaking...Other courses may require approval from administration/the appropriate department.
- World Language: Any...However, only Latin courses will work for Nova's Latin requirements
- American History: American/US History or approval from administration/the appropriate department.
- Civics: American Government and Politics, Political Science (general), or approval from administration/the appropriate department.
- Economics: Principles of Economics, Microeconomics, Macroeconomics, or approval from administration or the appropriate department.
- Math: College level course above Algebra II
- Science: College level course
- Electives: Any
- Art: Art History, any general visual or performing art course
- Physical Education/Health: Approval from administration/the appropriate department

# What Does This Mean for Your Potential PSEO Decision?



**MAKE a  
WELL  
INFORMED  
DECISION:  
LOOK  
INWARD  
and SEEK  
ASSISTANCE**

- **Personal decision – What is best for one student may not be the best for me.**
- **Why do I want to do PSEO?**
- **My plans after PSEO are...?**
- **How will PSEO help me work toward my goals?**
- **Am I academically prepared for college level classes?**
- **Am I self-disciplined?**
- **Am I ready to apply my time management skills in new ways?**

**MAKE a  
WELL  
INFORMED  
DECISION:  
LOOK  
INWARD  
and SEEK  
ASSISTANCE**

- **Am I socially ready for being with older students who have graduated high school?**
- **Am I able to maintain fulfilling social connections here at Nova?**
- **How will PSEO affect my extracurricular activities and other interests?**
- **Am I ready to have less structured support from my instructors who may have limited availability to meet with me, and am I ready to advocate for myself and initiate communication with them?**
- **Am I ready for the travel commitments to and from a PSEO institution?**

# KEYS TO SUCCESS

**Being successful in college will require maturity, self-discipline, improving study skills, and excellent time management skills.**

**As a general rule, students spend two hours of study time for each hour in class.**

**Attendance is important, attendance is expected, and attendance is recorded.**

**Controversial and adult subjects may be discussed in many courses and participation will be expected.**

**If you have any questions regarding any of your PSEO courses, they must be directed to each individual instructor. You will need to communicate with your instructors!**

# **KEYS TO SUCCESS, cont.**

**Email is the official means of communication at PSIs. PSEO students will need to keep in communication with two institutions.**

**Students are expected to read daily/weekly high school announcements for important information.**

**Students are expected to remain in constant communication with their high school counselor.**

**Students must provide their school counselor with their current schedule and verify classes meet graduation requirements.**

# PSEO Institutions and General Admissions Criteria

- Nova students should consider their individual goals, PSI application requirements and PSEO program offerings, potential courses, campus environments, and travel specifics when determining to which PSIs to apply
- Nova students have experienced success in the following PSIs: **Bethel University, Century College, Concordia College, Inver Hills Community College, Normandale Community College, North Central University, St. Paul Community College, UMTC, and the University of Northwestern in St. Paul**
- Admission is determined by individual colleges
  - University of MN – Twin Cities:
    - Successful completion of rigorous coursework
    - May require writing samples or test data (college entrance exams)
    - Juniors and seniors must have a minimum of a 3.60 grade point average
  - Open Enrollment PSIs:
    - 11<sup>th</sup> grade – Minimum 3.00 GPA or top 1/3 of class
    - 12<sup>th</sup> grade – Minimum 2.00-2.50 GPA or top 1/2 of class
    - Nationally standardized, norm-referenced test data (ACT, PACT, ASPIRE, SAT, or PSAT)...70<sup>th</sup> Percentile for 11<sup>th</sup> grade students and 50<sup>th</sup> percentile for 12<sup>th</sup> grade students...Or qualifying Accuplacer placement scores



# PSEO Application Deadlines



## Public/Private

- Bethel: 3/1 (Priority) and 5/1 (Regular)
- Concordia University: 5/6
- Hamline: 6/1
- Macalester College: N/A
- MCAD: 7/1
- Metropolitan State University: 4/1
- North Central University: 6/1
- St. Kate's University: 5/1
- University of MN-TC: 4/15
- University of Northwestern in St. Paul: 4/1 (Priority) and 6/1 (Regular)

## Open Enrollment

- Century College: 7/1
- Dakota County Technical College: 7/1
- Inver Hills Community College: 6/1 (Priority) and 7/1
- Minneapolis Community and Technical College: 4/15 (Priority) and 7/15 (Regular)
- Normandale Community College: 7/1
- St. Paul College: 5/15 (Priority) and 6/15 (Regular)

# The Application Form: Choosing to Participate

## How do I apply?

- The applications for PSEO admission or on each PSEO institution's PSEO website. In addition, all PSEO applicants must complete the notice of student registration form (NoSR); the NoSR form for PSEO programs is available on the MDE website at: [MDE: PSEO](#) and here at [2022-23 Notice of Student Registration \(Digital Form\)](#)
- The form is titled the "Postsecondary Enrollment Options Program Notice of Student Registration 2022-2023"
- This application form (3 sheet/pager) needs to be completed by the student, signed off by the parent if the student is under age 18, and signed off by the secondary school (school counselor or principal) or home school parent if the student is determined eligible to apply for participation in the PSEO program.
- Students do not mail this form to the Minnesota Department of Education (MDE).
- Students submit the form, after section one and two are completed, to the postsecondary college for completion of section three.

# PSEO Checklist For Students

## **Application Checklist**

When applying to the PSEO program, please review the *Application Instructions* carefully for detailed information on each item below. To avoid a delay in processing, submit all of your materials (except the online application form) together in one large envelope or in one email.

### **Required of all applicants:**

- The online or paper application form available on each PSEO institution's PSEO website.
- A complete, official high school transcript including 9th grade through your current term in a sealed envelope from the high school.
- A PSEO Balance Sheet from your high school counselor listing all remaining coursework required for high school graduation.
- A Post-Secondary Notice of Student Registration form (PSEO NoSR Form) signed by you, your parent or guardian if you are under 18, and your high school counselor. Note: Do not send any application materials to the Roseville address listed on the PSEO form.
- An essay if needed; topics will be listed in *Application Instructions*.
- A personal statement if needed; guidelines will be listed in *Application Instructions*.
- Nova's PSEO agreement form signed by parent, student, and school counselor.

# Links

Link to MDE PSEO Web-page:

<https://education.mn.gov/MDE/fam/dual/pseo/>

Link to PSEO Reference Guide:

[MDE: PSEO Registration Guide](#)

Link to participating PSEO Colleges/Universities:

[MDE: Participating PSEO Colleges and Universities](#)

Link to Notice of Student Registration Form:

[2022-23 Notice of Student Registration Form](#)

Link to UMTC Balance Sheet:

[UMTC High School Balance Sheet](#)