

NPTO meeting notes for Oct.8th,2007

Meeting opened at 3:55 in Nova Conference rm.

In attendance were: Kate Tetmeyer,(PTO head), Lisa Keljik(secretary),Ken Silver(PTO board liaison), Janyne Breid,Jane Marie Phillips,Deidre Greene, Amanda Connaire, Jan Beebe, Moulan and Simmy Joy, Abbi Sharma

I. **Introductions** and a discussion of the PTO structure and how it fits into the Nova structure. Discussed having more NPTO members on Nova board committees. We lost our board member on the development committee when we eliminated the treasurer's position.

II. Events

Barnes and Noble book fair will be held on Nov. 10th from 9 am to 11 pm. The PTO will help the event chair, Waverly Booth, secure volunteers to Set up and work the event. Duties were discussed. Discussed how room Parents might be used to find the volunteers- e-mail, flyers.

Mid winter Adult Event- Julie Christensen and Carrie Lingren are chairing this event and will get back to us with their progress and needs.

Ink cartridges and cell phone redemption program needs volunteers. Note may go out in the Nova News.

Silent Auction is on hold this year, but a committee will need to form by early next year. Discussed whether not having an auction will increase the annual appeal donations.

Annual Appeal- discussion that the school will need 100% participation. School should stress that any amount was welcome, but that maybe suggested amounts would be helpful. Deirdre Green mentioned a platinum, gold silver system that some schools use. Simmy Joy, who is new to the school would like to have an amount suggested by the school.

A rummage sale was suggested by Jan Beebe for spring. We will work on developing this idea.

Spirit week- also in development, maybe smaller, one day events involving specific grade levels.

Conference meals- coming up Nov.27,28, &29th. Jane Marie said she would check her schedule to see if she could organize this and was interested in dividing it up by grades- 6th h,7th and 8th does fall meals and lower grades would do spring. Kate said she would check to see if the administration had any objection to this.

Fun nights/days were discussed. Maybe these are not PTO events, but school and room parent responsibility?

Coffee Tailgates are cheap easy social get togethers to sponsor.

Clubs were discussed but it was decided that while the PTO might help in finding volunteers, they would not sponsor the clubs.

Abbi Sharma wants to start a Girl Scout troop. Wants to know if the school has any objection. Kate said she would find out and get back to her. Discussed why there hadn't been a troop in the past.

Year book and newspaper have lost their teacher sponsors. Is this a PTO activity or a school job. Can the PTO help find parent volunteers for this? The yearbook needs to happen as it is now a tradition and needs to start gathering photos and stories soon.

Deirdre Green expressed an interest in helping with the student news. Group discussed the possibility of lower and upper grade papers.

Teacher Appreciation week is in the spring. A committee needs to form soon.

III. NPTO Website

The nova website is the home of the NPTO link and needs to be updated And made more user friendly. Jan Beebe said she was working with the Nova web developer and gate keeper on updating the entire site. Abbi Sharma volunteered her husband to help develop the PTO link. The PTO will continue to work on this.

IV. Communication

In addition to the web site, the PTO would like to develop a list or Booklet of all the PTO activities and volunteer needs. Kate shared A pamphlet from another school as an example. She will work on developing this and will also release a PTO News letter.

V. Public Comment/Closing

The need to have a fundraising goal was discussed but not settled. The PTO has an operating budget of about \$6500. A higher goal would enable the PTO to do more in social events and donations to the school.

The Meeting adjourned at 5:00 pm.

