



## NPTO Teacher Grants

### Our mission

Nova Classical Academy PTO is an organization of volunteers engaging families, teachers and staff in fostering a school community that actively supports Nova's mission and enriches the students and the school. Any and all current Nova parents and staff are considered members. There are no dues.

### Purpose

The NPTO recognizes that there are many classroom expenses incurred by teachers that are not eligible for reimbursement directly from Nova, yet greatly impact quality of instruction, parent communication and curriculum enrichment. To support these efforts, the NPTO is making funds available in the form of small monetary grants (of \$50 or less) to help defray these costs.

### Procedure

Each request will be reviewed and approved by the NPTO officers within one week of submission. Summaries will be regularly provided to the Nova administration. New for 2011-2012 school year: we will be reimbursing expenses only. We will **not** be providing scrip for Teacher Grants. Please leave your request with a copy of your receipt in the NPTO mailbox at the Lower or Upper Campus offices.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Expense/Project:

Cost: \_\_\_\_\_

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*Presented to the officers on:*

Approved \_\_\_\_\_ Declined \_\_\_\_\_

NPTO Chair: \_\_\_\_\_ NPTO Treasurer: \_\_\_\_\_

Check #: \_\_\_\_\_

Date issued: \_\_\_\_\_

**Thank you!!!!**