

# NPTO Meeting Minutes 5/9/11

## Our mission

**Nova Classical Academy PTO is an organization of volunteers engaging families, teachers and staff in fostering a school community that actively supports Nova's mission and enriches the students and the school. Any and all current Nova parents and staff are considered members. There are no dues.**

- I. Roll Call! Hope Schwartz, Emily Schmall, Kate Tetmeyer, Julie Sheahan, Emily Smith, Jane Lagerquist, Audrey Greene-Perez, Lisa Reynolds, Jennifer Solon
- II. Minutes/Agenda additions (Julie) – April Meeting minutes approved.
- III. Parent Check-in (Julie)
  - a. Hope brought up a teacher request. Ms. Urbrock would like to buy 6 additional triangles for her music class. Without the treasurer or Chair at the meeting it was decided that we would make a motion that the PTO would buy the triangles pending a review of the budget. The motion was seconded by Jane Lagerquist. All at the meeting voted for the motion.
  - b. Grandparent's Day- Those who had relatives at the event said it went very well. One grandparent commented that they would like a longer event to see more of the school
- IV. Quick Updates
  - a. BoD Liaison Brief (Kate) – The last board of Directors meeting was focused on the upcoming elections and the new facility. There is currently a 25% fund balance. The elections ballots will be opened during an open meeting on Friday May13th at 4:30pm. The detailed meeting minutes are attached.
  - b. Treasurer Report (Franc)- Treasurer report was not available.
  - c. RP/UC Work Group update- Detailed update was not available.  
Upcoming events include the Spring Music Concert. First Grade Parents are in charge of helping with event. The room parents have notified first grade parents.
- V. Discussion/Action Items
  - a. Election Updates – Linda LaFrombois and Carol Logie are still interested in the Co-Chair position. The final vote for Co-Chair will be taken at the June NPTO meeting.
  - b. Carnival Update- (was discussed at beginning of meeting) There was a discussion about wristbands vs. tickets and the best way to handle booths or activities and would require tickets (i.e. items that were more expensive to run) No final decisions were made but this item will be brought up again for next year's carnival. As of this year wristbands will be sold. The idea of pre-selling again this year was discussed. The ideas of a flyer, selling at pick-up and selling at the facilities meeting were all discussed.
    - i. The carnival is using volunteerspot.com for sign-ups with mixed results.

- ii. A parent had mentioned running a sack race but nothing further has been done.
    - iii. Kate is looking for large cardboard boxes to build a castle that can be shot. If anyone has large appliance boxes please contact her.
  - c. Staff Appreciation – about half of the staff member came to Shamrocks on Friday night for staff appreciation event. Water bottles with Nova Knight will also be given as a gift to show the school appreciation.
  - d. Summer Ice Cream Social – because the Summer Drama Camp is being held earlier this year the PTO would like to find an alternate event for the Social. The Open House was mentioned but it was thought that the night is too busy. The Dennis Uniform sale was brought up as an idea. That event is usually in early August.
  - e. Budget Planning for 2011-2012. The budget was reviewed by the Chair, Co-Chair and Treasurer last week. Some minor tweaks were made. The final budget will be available for review at the June meeting.
  - f. NPTO Meetings for 2011-2012 – There was a discussion about the meeting time. Most parents felt that the 6:30pm time was better for working parents.
- VI. Public Comment on today’s discussion –
- a. Screen Free Week – Emily Schmall thought that next year the “Screen Free” video should be part of a Parent Education Night. It was agreed that this format would allow for discussion of the ideas brought up in the video. This item will be revisited in the fall.
  - b. Golf Event is this Sunday May 15<sup>th</sup>. There are 40 golfer participating. There will be a picnic that all are invited to after the event. The suggested donation for the picnic is about \$5 per non-golfer.
  - c. Jennifer Solon wondered if there has been a decision about the new 5<sup>th</sup> grader teacher for next year. No one had information about this.
  - d. Several parents discussed wanting more of a computer lab. A parent would like the students to learn basic keyboarding.
- VII. Adjourned at 7:45pm.

Attachments: Board of Directors Report

**NPTO BOD report of April 18<sup>th</sup> meeting**

submitted by Kate Tetmeyer

Fund Balance is at approx. 25%

**Facilities-** Victoria Park continues to look promising; thanks to our FB we qualify for a bond rating. Next steps include- submitting proposed site plan to planning committee for approval

- purchase agreement w/bank
- traffic plan
- neighborhood group approval

**Most up to date info can be attained at the Tuesday, May 10<sup>th</sup> Facility Forum, 6:30 LC**

**Development-** family donations to Nova stand at \$75,000 with 25% participation. Goal is \$125,000.

Committee will be rolling out an end of the year campaign to raise 50K by May 25<sup>th</sup>

**Proposed Uniform Code-** Updated for the 2012/13 school year (if you want to see it, let me know)

**Governance-** election closes Friday, May 14<sup>th</sup> at 4:00. The reading of the ballots is at the LC shortly after that and is an **open meeting**- all are welcome to observe.

IF you have lost your ballot, contact Gina Zelinka- Please VOTE!

**Policies passed:** Add Seth Berlin and Emily Smith to “Friends of Nova” BOD  
Allocation of a further \$50,000 for Mr. Bloomfield to access towards facilities.